

# ESPAÑOL 103

**A Blended Course**  
**Department of Hispanic and Italian Studies**  
**University of Illinois at Chicago**

Instructor: \_\_\_\_\_ E-mail: \_\_\_\_\_

Office: \_\_\_\_\_ Phone: \_\_\_\_\_ Office Hrs: \_\_\_\_\_

*¡Bienvenidos!* Welcome to Spanish 103, one of the most fun and yet challenging courses you will take at UIC. What follows is basic information about the course. Please read it thoroughly. Questions? Please ask!

For information on the Spanish major or minor, contact Katherine Aldag, [kaldag@uic.edu](mailto:kaldag@uic.edu).

## METAS (GOALS)

The goals of Spanish 103 are various. The first is to develop **basic communicative skills** in Spanish as a second language. These include but are not limited to the following sample abilities:

- talk about and describe food, and order food in a restaurant
- describe how you feel physically and talk about health and medical conditions
- talk about using technology and electronic products

A second goal is to develop **some general knowledge about culture** in the Spanish-speaking world. Some examples are:

- social and artistic figures in Hispanic countries
- spas, health, and nutrition in Hispanic countries
- nature, geography, and defining characteristics of different Hispanic countries

**Do not expect this course to be just about grammar and vocabulary learning.** Although you will be learning grammar and vocabulary to achieve the above goals, they are not the only focal point of this course. You will also be tested on cultural and communicative aspects of the language, so studying and preparation cannot be limited to studying grammar and vocabulary.

## WHO CAN TAKE THIS COURSE?

This course is for non-native, non-heritage students who fall into one of the following groups:

- Students who have successfully completed Spanish 102 at UIC.
- Students who took the UIC placement exam and were placed into Spanish 103.

NOTE: Students who took two to four years of Spanish in high school or have transfer credit from another institution must take the placement exam, which may allow them to place out of the 101-104 sequence entirely. We encourage this option.

**Spanish Placement Test:** ONLY offered online. Log into <https://my.uic.edu/> and select the Registration tab under Academics.

## MATERIALS

**NOTE:** If you took 102 or 101 at UIC, you *may* only need the online homework access code.

The following materials are required for this course:

- Available at the UIC bookstore as part of the SPAN 103 package:
  - **Textbook - Vistas, 4<sup>th</sup> Edition: Introducción a la lengua Española**, José A. Blanco & Philip Donley (ISBN 978-1-61767-059-6)
  - **Passcode - Vistas 4<sup>th</sup> Edition: Supersite PLUS** (Includes Web-SAM)
- Also strongly recommended for online activities:
  - Headphones (for audio activities); you may not require this with your computer
  - Access to a high-speed internet connection

**NOTE:** It is your responsibility to purchase the correct version of the textbook and online access code before the first day of class. If you do not have your book for in class participation or access to the online homework you will lose participation and homework points.

## COURSE EVALUATION

Top 5 Exams	40%
Top 5 Quizzes	15%
Participation	15%
2 Compositions	10%
Online Homework – Web-SAM	10%
Online Homework – Practice	5%
1 Oral Exam	5%

## GRADING SCALE

A: 90 – 100

B: 80 – 89

C: 70 – 79

D: 60 – 69

E: 0 – 59

PLEASE NOTE THE FOLLOWING IMPORTANT DATES			
EXAMS	Exam 1, Lesson 12	WEDNESDAY	JANUARY 29 <sup>TH</sup>
	Exam 2, Lesson 13	MONDAY	FEBRUARY 17 <sup>TH</sup>
	Exam 3, Lesson 14	MONDAY	MARCH 3 <sup>RD</sup>
	Exam 4, Lesson 15	FRIDAY	MARCH 21 <sup>ST</sup>
	Exam 5, Lesson 16	FRIDAY	APRIL 11 <sup>TH</sup>
	Exam 6, Lesson 17	FRIDAY	MAY 2 <sup>ND</sup>
QUIZZES (PRUEBAS)	Quiz 1, Lesson 12	WEDNESDAY	JANUARY 22 <sup>ND</sup>
	Syllabus Quiz	MONDAY	JANUARY 27 <sup>TH</sup> (Part of Practice HW)
	Quiz 2, Lesson 13	WEDNESDAY	FEBRUARY 5 <sup>TH</sup>
	Quiz 3, Lesson 14	MONDAY	FEBRUARY 26 <sup>TH</sup>
	Quiz 4, Lesson 15	MONDAY	MARCH 10 <sup>TH</sup>
	Quiz 5, Lesson 16	FRIDAY	APRIL 4 <sup>TH</sup>
ORAL EXAM	3 options:	MONDAY	APRIL 14 <sup>TH</sup>
		WEDNESDAY	APRIL 16 <sup>TH</sup>
		FRIDAY	APRIL 18 <sup>TH</sup>
IN-CLASS WRITING	Composition 1	FRIDAY	FEBRUARY 7 <sup>TH</sup> ( <b>no</b> make-ups)
	Composition 2	WEDNESDAY	MARCH 12 <sup>TH</sup> ( <b>no</b> make-ups)

**University of Illinois at Chicago**  
**Spanish Basic Language Program: Policies and Procedures**  
**Spanish Blended Courses 101, 102, 103, 104**

**Please read these policies carefully. It is your responsibility to ask questions about these policies and procedures if there is anything you do not understand.**

### PLACEMENT IN A COURSE

Placement in the SBLP is based on previous study of Spanish (see p. 4). You are required to take a placement exam if you have taken two to four years of high school Spanish or if you have transfer credit from another university or community college.

**NOTE:** You may not take 101, 102, 103, or 104 if you are bilingual (native or heritage speaker). That is, if you learned Spanish in a "natural", non-academic environment (at home, during residence abroad, etc.), you **must take the Spanish for heritage speakers placement test**. The majority of students in the heritage program were born and raised in Chicago by parents who emigrated from Spanish-speaking countries. Others learned Spanish from their grandparents or during periods of living in Latin America. The heritage track allows you to complete the LAS foreign language requirement in 1 or 2 semesters, instead of the required 4 semesters in the Spanish Basic Language Program.

To take a placement exam, log into <https://my.uic.edu/> and select the Registration tab under Academics. Make sure you submit a request for the appropriate test and a reason. Once approved, a link will become available to take the on-line test. Questions or problems? Contact Testing Services by submitting a UIC Placement Testing Help ticket.

After the first week of the semester, we cannot guarantee that you will have your results in time to register for that semester. You will have to wait until the following semester to register for a course. If you are a heritage speaker, you are urged to take the placement test **as soon as possible** so that you have a chance to register in the proper course.

As a heritage speaker you **cannot receive credit for courses in the Spanish Basic Language sequence** (Span 101, 102, 103, 104). All instructors are required to assess their students' linguistic background and to advise heritage speakers to take the heritage placement exam or to meet with program director Kim Potowski. For any questions, contact Kim Potowski, Interim Director of the Spanish for Bilinguals program, at [kimpotow@uic.edu](mailto:kimpotow@uic.edu). These placement guidelines are available at:

<http://lcs.las.uic.edu/hispanic-italian/spanish/basic-language-programs/bilingual-basic-language-program>

### REGISTRATION INFORMATION

1. No over-enrollments under any circumstances are allowed. No instructor, professor, secretary, or department head can change this rule, which is based on fire codes and room sizes.
2. It is your responsibility (the student's) to enroll and to attend the correct section. No one else can register you.
3. Your name should be officially listed on the course roster by the end of the add/drop period, Friday of the second week of classes (consult the Timetable for the specific date). It is also your responsibility to drop a course if you stop attending class. No one else can drop you from the class. You are NOT automatically dropped if you stop attending.

4. No student may enroll in more than one SBLP course during the same semester.
5. If you have questions about placement once you attend the first day of class, please talk to your instructor **immediately** and explain your concerns.
6. Auditing of this course is not allowed.
7. In order to receive an incomplete for this course you must have completed 70% of the course. Only medical reasons or very serious circumstances will be considered.

**Note:** DO NOT OPEN THE BOOK PACKAGE OR MAKE ANY MARKINGS IN YOUR BOOKS UNTIL YOU ARE CERTAIN ABOUT YOUR PLACEMENT. Opened textbook packages are not accepted at the UIC bookstores for return.

If you do take the Spanish placement test at the Office of Testing Services (see below), you must enroll in the course indicated in the test results. According to University policy students will not receive credit for taking courses below the level at which they place. Our departmental placement guidelines are as follows:

PREVIOUS STUDY OF SPANISH If you have...	PLACEMENT IN SBLP Then you must take...
...no previous study <sup>1</sup> <b>OR</b> ...0-1 years of high school or equivalent (that is, completion of Spanish I)	...Spanish 101
...Spanish 101 at UIC	...Spanish 102
...transfer college from another institution <sup>2</sup> <b>OR</b> ...2 to 4 years of high school Spanish <sup>3</sup>	...either Spanish 101, 102, 103 or 104 depending on the results of the <b>Spanish Placement test</b>
...Spanish 102 at UIC	...Spanish 103
...Spanish 103 at UIC	...Spanish 104

### NON-NATIVE SPEAKERS

<sup>1</sup> If you have NEVER taken Spanish before, nor lived in a Spanish-speaking country, or with a Spanish-speaking family, you should sign up for **Spanish 101**. Students who have had **one year or less of high school Spanish** are not required to take a placement exam. You should register for Spanish 101 as well.

<sup>2</sup> **College credit in Spanish:** If you have college credit in Spanish you are required to take the placement test.

<sup>3</sup> **Two to four years of high school Spanish:** If you have had **2 to 4 years of high school Spanish** you must take the placement test. Placement tests are administered by the Office of Testing Services (<http://pep.testing.uic.edu/>). You must enroll in the course indicated by your test results. According to University policy students will NOT receive credit for taking courses below the level at which they place.

## GENERAL INFORMATION: CLASS FORMAT

**What we'll do:** We'll work with a variety of authentic oral and written texts. Through these, you will make contact with the Hispanophone (Spanish-speaking) world. You will develop proficiency in writing, speaking, reading, and understanding spoken Spanish. Don't expect our learning to be limited to grammar! In fact, class time is reserved mainly for communication.

**How:** You prepare assigned material thoroughly before coming to class. Class time is devoted to communicative activities, so we speak only Spanish in class. Don't worry; making mistakes is a part of the learning process. You must come to class with the lesson read and assigned activities done.

**To succeed:** Participate actively and ask questions! Daily practice is crucial to language learning: plan at least 2 hours study at home for each hour in class. *It is your responsibility to seek clarification and raise your hand or contact your instructor if you don't understand something.* Within about one week, class format and daily expectations should be fairly clear to you.

**Inquiries:** The SBLP consists of four (SPAN 101 – 104) multi-section courses taught by multiple instructors. All the sections in the SBLP are governed by the different Policies and Procedures. Please familiarize yourself with the policies of your course. If you have questions or concerns about your class, direct them first to your instructor. Anything not resolved by students and instructors may be brought to the attention of **Xabier Granja**, SBLP Coordinator, at **1605 UH**; email: **xgranj2@uic.edu**.

## ADDITIONAL INFORMATION: GRADES

- Students who fail a basic Spanish course may not proceed to the next level and must repeat the failed course if they wish to continue. Students who receive a D may proceed but are strongly encouraged to avail themselves of tutoring and other services, since courses build on each other (you must know information from 101 to succeed in 102, from 103 to succeed in 104, and so on).
- There is no extra credit.
- Final course grades cannot be changed unless there is an error. The student must present the graded materials as evidence that a mistake was made. No grade disputes will be processed during the last and first weeks of each semester.

## PARTICIPATION POLICY

Each day your instructor will evaluate your class participation and record a score. Participation is an important component of your final grade and an asset to your learning. If you miss class, no participation points can be awarded for that day, therefore you will receive a zero. You cannot make-up class participation. Daily participation is scored in the following manner. You should use this information during any discussion with your instructor regarding your classroom performance.

<b>2 POINTS</b>	<b><i>All of the following:</i></b> arrives on time, attends entire class period, has textbook (and printed any extra material), is prepared for class, participates in activities, speaks Spanish in class, works well with others
<b>1 POINT</b>	<b><i>Any <u>one</u> of the following:</i></b> arrives late, leaves early, does not have textbook (or did not print necessary extra material), does not participate in activities as instructed, speaks English in class, doesn't work with others
<b>0 POINTS</b>	<b><i>More than one of anything listed in the 1 point description and/or any <u>one</u> of the following:</i></b> is absent or disruptive (does homework for other classes, checks cell phone, sleeps, etc.)

*Textbook Homework:* Read and prepare/practice assigned material in the textbook **before** the day it is due to be practiced in class in order to receive full credit for participation.

## ATTENDANCE POLICY

**Absences:** You may miss class 3 times (the equivalent of 3 hours) for **any** reason (e.g., medical, transportation issues, hospitalization, jury duty, military duty, ROTC, funerals, personal, family, trips, emergency conditions, employment commitments, extra-curricular activities, other course commitments, etc.) without losing participation points. After the third (3rd) absence, and for every subsequent absence, your participation grade will reflect that you have missed class. You cannot participate if you are not present in class. Participation points cannot be made up. Each day you are absent you miss information, so it is to your advantage to attend every day. Use these three allowed absences wisely. There are **NO** excused absences.

**Tardiness:** Arriving late to class or leaving early disrupts the class and negatively impacts both the student and his/her classmates. The student's participation grade will be lowered according to the above scale.

## RELIGIOUS HOLIDAYS

We would like to remind you of our make-up exam and excused absence policy for Religious Observances. Students who wish to observe an officially recognized religious holiday on a scheduled exam, quiz, or composition day will be allowed to take a make-up provided they notify their instructor in writing in advance. Absence on religious holidays will not count against the three excused absences you are allowed during the semester. If you will miss class to observe a religious holiday during the **Spring 2014** semester, please notify your instructor in writing by **MONDAY, JANUARY 27<sup>TH</sup>**. Should the holiday be observed before the 13th day of the semester, students should request an accommodation in writing at least 5 days in advance of the date. For the university's statement of policy, please see: <http://www.uic.edu/depts/oe/docs/ReligiousHolidaysFY20122014.pdf>

## EXAM POLICY

**Exams and Quizzes:** All exams and quizzes are announced in the syllabus, and will be held in the room and class period in which class is held. No deviation of this schedule will be allowed. This means **no** early or late exams, even if the same instructor teaches the class.

There are 6 (six) written exams in this course. Your top five exam scores will be used to calculate your exam percentage and final grade. If you miss an exam for **any** reason (e.g., medical, jury duty, military duty, ROTC, funerals, personal, family, trips, emergency conditions, employment commitments, extra-curricular activities, other course commitments, etc.), you will receive a 0. If you take all six exams, your lowest exam grade will be dropped. If you miss an exam and receive a zero, you can use this as your lowest score (provided you do not miss a second exam) and have it dropped. If you must miss an exam, be advised that your remaining 5 (five) scores will all count towards your final grade and that you cannot drop any future zeros (should you miss a second exam). There are **NO** make-up exams.

There is also 1 (one) oral exam, which count toward your final grade. This exam will take place during **Week 14** of the semester during class time. There are **NO** make-up oral exams. Further information about the oral exam is provided below.

There are 6 (six) quizzes in this course. Your top five quiz scores will be used to calculate the final quiz percentage. If you miss a quiz for **any** reason (e.g., medical, jury duty, funerals, personal, family, trips, emergency conditions, religious holidays, etc.), you will receive a 0. As with the exams, your lowest quiz grade will be dropped at the end of the semester. There are **NO** make-up quizzes.

**Tardiness:** Students who arrive late to an exam will only be given the remaining exam time to complete the exam. No oral comprehension sections will be repeated due to tardiness. If the tardiness is the result of an excusable situation the student must see his/her instructor **immediately** after the exam.

## ORAL EXAM

The oral exam is a **8-minute conversation between you and a partner**; or a 4-minute conversation between you and the instructor (if your partner does not show). You will sign up in advance during class time for a designated time to complete your oral exam. The oral exam will be held on three different class days during the semester; you (and your partner) will sign up for a time slot with your professor for either one of the following three days:

Option 1	MONDAY	APRIL 14 <sup>TH</sup>
Option 2	WEDNESDAY	APRIL 16 <sup>TH</sup>
Option 3	FRIDAY	APRIL 18 <sup>TH</sup>

**Failure to properly sign up for a time slot will result in you being automatically assigned a date and time by your instructor.** You will not be able to change this date or time. It is in your best interest to discuss the preferred date and time with your partner ahead of time and sign up appropriately during class time. **If you miss your oral exam date and time slot, you will automatically receive a zero for your oral exam. If you arrive late to your time slot, you will be penalized with a full letter grade for each minute you miss** (since you will not be able to produce the same amount as your partner).

For the oral exam you (and your partner) will converse on one of a given number of topics, using vocabulary and grammar that you have learned during the semester. You will receive a list of possible topics during the semester that will be posted on Blackboard ([www.blackboard.uic.edu](http://www.blackboard.uic.edu)). You will draw a topic at random at the start of your exam slot. No note cards are allowed.

Note that **the oral exam is NOT a presentation and should NOT be a rehearsed script.** Your instructor might ask you (and your partner) questions during the exam and you will be expected to answer using appropriate vocabulary and the grammar points noted in that particular topic.

## HOMEWORK

Homework is designed to help you prepare for exams and quizzes and should be completed individually to reflect your progress. Any work submitted that is not your own is considered academic dishonesty (please see page 10). Furthermore cheating on homework in this course includes but is not limited to copying another student's answers, copying answers from other resources like the internet, copying word-for-word answers from your textbook, working on homework with other students, native speakers, etc. Please note that all VHL assignments will be scrutinized throughout the entire semester for any evidence of cheating. **If a student is caught cheating on one activity in Web-SAM or Practice, the student will receive a 0 for ALL VHL activities completed to that date, not just the single activity and will be referred to the Office of Student Affairs for possible further disciplinary action.**



1) **Vistas. Textbook preparation.** You are expected to read and prepare/practice assigned material in the textbook BEFORE the day it is scheduled to be presented in class. Complete all textbook preparation before coming to class and before attempting online activities at home so that you come to class prepared.

2) **Vistas Supersite. Online.** The Supersite homework consists of two parts: Practice and Web-SAM. For all online activities, you have a maximum of **THREE** attempts to complete the task correctly. You must obtain a minimum of 80% to receive credit for the activity. If you receive 79% or less on any particular activity, you will not receive credit for that activity. For example: John Doe did nine of twelve activities for lesson three's homework. He received 69% for two of the nine activities he attempted and 80% or more on the other seven activities. He receives 7 out of 12 possible homework points for that lesson.

**Note:** For activities with only two possible answers (e.g., true/false questions) and for activities with open-ended questions, you will be allowed only **ONE** attempt at the activity. You must obtain a minimum of 80% to receive credit.

**Note:** The Vistas Supersite records the **LAST** attempt at an activity, *not* the best score. If you complete an activity with at least 80% accuracy and still have attempts left, it is recommended that you do not re-attempt the activity until after the due date so that you do not replace your grade with a lower one. If you wish to attempt the activity again before the due date, print out your completed activity with your score for your records.

- A. **Practice.** Practice assignments are similar to/the same as some of the textbook activities. They are to be completed the night before the topics are discussed in class. This is to help you be more prepared during class time, as you will have reviewed the material at home. Although you may not receive outside help on individual assignments, you may discuss the general topics with tutors before completing the homework. These assignments count as 5% of your final grade.
- B. **Web-SAM.** Web-SAM is divided into two parts: **Workbook (WB)** and **Lab Manual (LM)**. Both of these are intended as reviews for what you have covered in class on the day they are assigned. They are meant to help ensure that you have understood the material from class. These assignments count as 10% of your final grade.

All online (Supersite) **homework is due by 11:59 PM** the night before the class period following the one in which it is assigned, as indicated on the syllabus schedule.

**Note:** Please do the homework frequently. Do not leave the homework for the last minute. You will not finish and you may encounter technological problems. You know in advance what is due and when. Use the textbook to help you complete the online activities. Activities are due as indicated on syllabus or as assigned online. Read the instructions and the whole exercise carefully before listening or performing the task. For audio exercises you may need to listen several times to each exercise.

**Technical difficulties, online homework problems, etc.:** Please contact Vistas for any technical difficulties or other issues with the Supersite:

Visit: [support.vhlcentral.com](http://support.vhlcentral.com)

E-mail: [techsupport@vistahigherlearning.com](mailto:techsupport@vistahigherlearning.com) | Call: (800) 248-2813

**NOTE: NO LATE HOMEWORK WILL BE ACCEPTED FOR ANY REASON.**



## COMPOSITIONS

There are two compositions, due on the dates below. Prior to the due date, you will work in class on the compositions and produce a rough draft, which you will edit before turning in the final composition. The first composition will be done individually; the second composition can be done individually or in pairs of your choosing. **There are no make ups for missing the in-class writing:** if the student is not in class that day they will lose credit for the draft and opportunity for instructor feedback, with no exceptions. Students who miss the in-class writing but still want to submit a final draft must meet with their instructor to complete the hand-written draft version, but will not receive credit for said draft.

COMPOSITION 1	DRAFT	Bring printed copy to class	MONDAY	FEBRUARY 10 <sup>TH</sup>
	FINAL	Submit to SafeAssign Bring graded draft to class	TUESDAY WEDNESDAY	FEBRUARY 25 <sup>TH</sup> (11:59pm) FEBRUARY 26 <sup>TH</sup>
COMPOSITION 2	DRAFT	Bring printed copy to class	FRIDAY	MARCH 14 <sup>TH</sup>
	FINAL	Submit to SafeAssign Bring graded draft to class	SUNDAY MONDAY	APRIL 6 <sup>TH</sup> (11:59pm) APRIL 7 <sup>TH</sup>

**NOTE: NO LATE COMPOSITIONS WILL BE ACCEPTED FOR ANY REASON.**

1) **Composition 1 Draft.** For Composition 1, you will write most/all of your first draft in class on **FRIDAY, FEBRUARY 7<sup>TH</sup>** (there are no make ups for missing class this day). It is your responsibility to make sure your instructor initials your draft before you leave class. This draft should be typed up and turned in to your instructor at the beginning of class on **MONDAY, FEBRUARY 10<sup>TH</sup>**. This draft must be a perfected version of what you did in the in-class writing session: if the draft you turn in is unrelated to the in-class version you will get a 0 for the assignment. The handwritten, in-class draft with your instructor's initials **MUST** be turned in with the typed copy. The first draft counts as 60% of your grade for Composition 1.

**\*\*\*Failure to turn in both the handwritten class draft AND the printed first draft AT THE BEGINNING OF CLASS will result in a 0 (zero) for the assignment.\*\*\***

2) **Composition 1 Final.** Minimum **350 words**. **MUST** be submitted via SafeAssign **by 11:59 PM** on **TUESDAY, FEBRUARY 25<sup>TH</sup>**, which is the night before the due date. You do **NOT** need to submit a paper copy of the final version. However, your graded *first draft* **MUST** be turned in at the beginning of class on **WEDNESDAY, FEBRUARY 26<sup>TH</sup>**. You **will not** receive a grade for the final version of the composition unless you turn in your *first draft*. The final version is worth 40% of the grade for Composition 1.

*Please note: **The department is not responsible for the server being down** in case of a large amount of simultaneous submissions. Submitting your work during the very last hour is a risky practice and should be avoided. It is the student's responsibility to plan ahead and be ready to submit work to SafeAssign a few hours before the deadline.*

**\*\*\*Failure to comply with the aforementioned guidelines will result in a 0 (zero) for the assignment.\*\*\***

3) **Composition 2 Draft.** For Composition 2, you will work either in pairs of your choosing or individually. You will write most/all of your rough draft in class on **WEDNESDAY, MARCH 12<sup>TH</sup>** (there are no make ups for missing class this day). Even if you work in pairs, you should keep your own copy of the notes/outlines/draft (hand-written work) of your part of the paper. It is your responsibility to make sure your instructor initials your draft before you leave class. This draft should be typed up and turned in to

your instructor at the beginning of class on **FRIDAY, MARCH 14<sup>TH</sup>**. This draft must be a perfected version of what you did in the in-class writing session: if the draft you turn in is unrelated to the in-class version you will get a 0 for the assignment. The handwritten, in-class draft with your instructor's initials **MUST** be turned in with the typed copy. If you work in pairs, each pair of students may submit a single draft that will constitute both their grades. The first draft counts as 60% of your grade for Composition 2.

4) **Composition 2 Final**). Minimum **450 words**. **MUST** be submitted via SafeAssign **by 11:59 PM on SUNDAY, APRIL 6<sup>TH</sup>**, which is the night before the due date. You do **NOT** need to submit a paper copy of the final version. However, your graded *first draft* **MUST** be turned in at the beginning of class on **MONDAY, APRIL 7<sup>TH</sup>**. You **will not** receive a grade for the final version of the composition unless you turn in your *first draft*. If you work in pairs, both of the students **MUST** submit the same final version to SafeAssign. If only one of the partners submits to SafeAssign and turns in the initialed rough draft, **ONLY** that person will receive a grade. The partner who does not submit the paper to SafeAssign will receive a 0 (zero). The final version is worth 40% of the grade for Composition 1.

Note that even though this assignment may be done in pairs, **YOU** are responsible for producing a completed paper. There are no extensions if one partner does not produce his part, so plan accordingly and finish the assignment together **BEFORE** the day it is due.

*Please note: **The department is not responsible for the server being down** in case of a large amount of simultaneous submissions. Submitting your work during the very last hour is a risky practice and should be avoided. **It is the student's responsibility to plan ahead and be ready to submit work to SafeAssign a few hours before the deadline.***

**\*\*\*Failure to comply with the aforementioned guidelines will result in a 0 (zero) for the assignment.\*\*\***

Further details about each composition will be provided during the semester. You will be expected to use accents and other diacritic marks and to check for spelling. Failure to follow the format may result in a lower grade. Writing the composition in English and using an online translating service will not only result in an incredibly bad composition but will also be considered academic dishonesty (see below). Seeking assistance from a native speaker (roommate, friend, co-worker, relative, etc.) is also considered academic dishonesty and will result in a 0 (zero).

## ACADEMIC DISHONESTY

You are responsible for understanding what constitutes academic dishonesty. For information on this topic, consult the SBLP Policies and Procedures and the University of Illinois at Chicago policy on Academic Honesty at: <http://www.uic.edu/depts/dos/studentconduct.html>

In the Spanish Basic Language Program—as in any class—each student must work completely alone on anything (homework, exams, quizzes, compositions) turned in for a grade. Therefore, the following cases would be included under academic dishonesty.

These are **NOT** the only examples: if you are ever in doubt if something is plagiarism or cheating, please ask your instructor before turning in that work.

- Working with one or more other students on homework that is to be turned in for a grade, unless specifically directed to work in groups by the instructor.

- Obtaining help on specific homework from a tutor. Tutors can help with general questions and problems, but they should not correct individual activities that are to be completed for a grade.
- Copying another student's homework, copying homework from other resources like the internet.
- Passing information about the content of an exam to another student.
- Using an online translation service to write a composition.

Violation of academic integrity includes copying homework or otherwise turning in work that is not original to you. Cheating in this case applies both to the copier and the person who allows his/her work to be copied. If students believe they are wrongfully graded they must approach their instructor with an explanation. If the problem is not resolved, then the student may bring the matter to the office of the Spanish Basic Language Program. We encourage you to study with others, but not to produce any work submitted for a grade under the direction of others (including internet resources or resources of any other kind). If a student's work is found to fit any of the academic dishonesty cases, **the assignment, quiz or exam submitted will automatically receive a grade of zero**. In the case of compositions, the student will receive a zero for that version only. This means that if a student copies a draft version and gets a zero for it s/he will still be allowed to hand in a final version, but this version **must** be a **different** composition. If a student is caught cheating on one portion of a quiz or exam, the student will receive a 0 for the entire exam or quiz. **If a student is caught cheating on one activity in Web-SAM or Practice, the student will receive a 0 for all VHL activities completed to that date, not just the single activity and will be referred to the Office of Student Affairs for possible further disciplinary action.**

#### **ELECTRONIC DEVICES**

Shut off your cellular phones, pagers, iPods, and other electronic devices when you enter the classroom. They are entirely prohibited during class time. If you are reading or sending text messages or checking your voicemail during class, it will be reflected in your participation grade; you will receive a '0' for participation that day.

During an exam, any communication on electronic devices could be understood by your instructor as an attempt to send or receive information about the exam (see information about **Academic Dishonesty**).

**Please note that per university policy eating and drinking in most classrooms is not allowed.**

#### **TUTORING CENTER**

The tutoring center is available to any student enrolled in a Spanish Basic Language Program (BLP) course: Spanish 101-104. It is designed to help students who need additional time or support in mastering concepts or answering specific topic-related questions. Instructors may answer questions related to online homework, such as confusion with instructions or a particular concept, but they cannot help you complete entire assignments. Be sure to come to the tutoring center with a particular question(s) in mind.

The tutoring center is not:

1. a substitute for a writing center. Tutors are strictly forbidden from helping students proofread their compositions.
2. a common study area. You may not use the room to work on your laptop, complete homework, etc. The room is to be used exclusively to work with a tutor.

3. a private service. When there are students waiting, instructors are asked to limit sessions to 15 minutes per student.
4. a review session. Tutors cannot quiz, drill, or practice with students before an exam. They will happily help you answer *specific* questions but practicing and studying should be done independently by using the textbook, online homework assignments and graded quizzes.

We hope that you will find these guidelines helpful in making the tutoring center a great resource for all BLP students.

#### **ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

Students with disabilities who require accommodations for access to materials and participation in this course must be registered with the Disability Resource Center (DRC). Please contact the DRC at (312) 413-2183 or (312) 413-0123 (TTY). Please note that the DRC does not contact instructors automatically at the start of a semester if a student needs accommodations. It is the responsibility of the student to have the DRC contact the SBLP. The DRC will submit a letter to your instructor that he or she will hand to the head coordinator of the SBLP. Without this letter an instructor cannot make any accommodations for the student. Any accommodations will be handled only from the date on which our office is notified.

**THIS SYLLABUS IS SUBJECT TO CHANGE**

**VHLCentral: Brief Registration Instructions for Students**

In order to see and submit your assignments, receive important announcements, and communicate with your teacher, you will need an account, a Supersite code, and you will need to enroll in your teacher's course.

**RETURNING STUDENTS**

If you have an existing account for VHLCentral, for your Vista's Supersite, or for another Vista Higher Learning textbook, complete these steps:

- Go to VHLCentral: <http://vhlcentral.com> and log in using your existing account information.
- To redeem a new Supersite code, click the "Redeem a code" link. Then complete the items below in "Step 3 - Activate Code" of the NEW STUDENTS section.
- To enroll in your teacher's course, click the "Enroll in a course" link. Then complete the items below in "Step 5 - Select a Course/Class" of the NEW STUDENTS section.

**NEW STUDENTS** - If you are **new** to Vista Higher Learning, complete these steps:

Step 1 - Go to VHLCentral at <http://vhlcentral.com/register>

Step 2 - Create an Account

- 2.1 In the "Login Information" section of the account creation page, enter a username of your choice.
- 2.2 Enter the email address you would like to associate with your account.
- 2.3 Enter and confirm a password of your choice.
- 2.4 In the "Personal Profile" section, enter your first and last name as you wish them to appear in your teacher's roster.
- 2.5 Select the year of your birth from the drop down list.
- 2.6 Enter a student ID (optional).
- 2.7 In the "Security Information" section, you will provide the answer to a secret question, which may later be used to help you access your account if you forget your password.
- 2.8 After you enter all of the information, click "create an account."
- 2.9 Click "agree." (Before your account is created, you must agree to the terms and conditions of use policy.)

Step 3 - Activate Code

- 3.1 On the code activation screen, enter your Supersite code.
- 3.2 Click "activate code" to continue.
- 3.3 Look for a flash alert confirming that the code was successfully redeemed.

Step 4 - Select a School

- 4.1 Locate your school by typing your school's name. To narrow the search results, include the city and state (or country, if outside of the USA) in which your school is located.
- 4.2 Click "find." If the terms you entered did not result in a successful search, follow the on-screen tips to revise your search.
- 4.3 Select your school from the list by clicking on the name of the school.
- 4.4 Click "select school" to add the school to your account.
- 4.5 Look for a flash alert confirming you successfully added the school.

Step 5 - Select a Course/Class

- 5.1 From the list of available classes at your school for Vista's Supersite, look for your instructor or course's CRN.
- 5.2 Click the radio button for your teacher's class. If more than one class is listed for your teacher, click the information icons in the listings until you locate the correct CRN for the class.
- 5.3 Click "select course" to enroll.
- 5.4 Click the radio button for the CRN for your course section. If more than one class is listed for your instructor, click the information icons in the class listings until you locate the section.
- 5.5 Click Save. You should see a confirmation that you successfully enrolled in your instructor's course.

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 1		Web-SAM	Textbook	Practice
13 de Enero	INTRODUCCIÓN Sílabo, etc.		Vocabulario Estudiar p404-407	Contextos L12 Escuchar Respuestas
	<i>Lección 12 - La vivienda</i> CONTEXTOS p404 Actividades 3-5		Estructura Leer p414-417	Estructura 12.1 ¡Inténtalo! Escoger Combinar
15 de Enero	CONTEXTOS (cont.) p404 Actividades 6-7	Contextos L12 Workbook #2-4 Lab Manual #2	Estructura 12.2 Leer p418-421	Estructura 12.2 ¡Inténtalo! Completar Mandatos formales
	ESTRUCTURA 12.1 p414 <i>Relative pronouns</i> Actividades 2-4	Estructura 12.1 Workbook #1, 3 Lab Manual #1-2	Estructura 12.3 Leer p422-425	Estructura 12.3 Completar El subjuntivo Escoger
17 de Enero	ESTRUCTURA 12.2 p418 <i>Formal commands</i> Actividades 2, 4	Estructura 12.2 Workbook #1-2, 4 Lab Manual #1		
	ESTRUCTURA 12.3 p422 <i>The present subjunctive</i> Actividades 2-3	Estructura 12.3 Workbook #3-4 Lab Manual #1		
SEMANA 2		Web-SAM	Textbook	Practice
20 de Enero	<b>Martin Luther King</b> <b>No hay clase</b>		Prepararse para la prueba	Estructura 12.4 ¡Inténtalo! Completar Seleccionar
			Estructura 12.4 Leer p426-429	
22 de Enero	<b>PRUEBA 1: Lección 12</b>	Estructura 12.4	En pantalla	En pantalla: Ver Comfort
	ESTRUCTURA 12.4 p426 <i>Subjunctive w/verbs of will &amp; influence</i> Actividades 2-5	Workbook #3-4 Lab Manual #1	Leer p. 436  Panorama Leer p438-439  Imprimir L12 PANORAMA Handouts (Blackboard)	Preguntas ¿Cierto o falso?  Panorama Las notas culturales... El mapa y los datos...
24 de Enero	PANORAMA: Panamá p438 <i>Panorama handout</i>		Prepararse para la prueba	Estructura Repaso (12.1-12.4)
	VIDEO PANORAMA <i>Video Panorama handout</i>  <b>LAST DAY TO ADD/DROP</b>			Contextos Repaso Escuchar Ahora escucha Conversación

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 3		Web-SAM	Textbook	Practice
27 de Enero	<b>PRUEBA: Syllabus</b> REPASO de Lección 12 <b>LAST DAY to notify in writing to your instructor intent to observe a religious holiday</b>		Prepararse para el examen	
	<b>EXAMEN 1: Lección 12</b>		Vocabulario Estudiar p442-445	Contextos L13 Escuchar ¿Cierto o falso? Seleccionar Definir Completar
29 de Enero				
31 de Enero	<i>Lección 13 - La naturaleza</i> CONTEXTOS p442 Actividades 5-8	Contextos L13 Workbook #1, 3-4 Lab Manual #2	Estructura 13.1 Leer p452-455  Estructura 13.2 Leer p456-459	Estructura 13.1 ¡Inténtalo! Completar Emociones Estructura 13.2 ¡Inténtalo! Completar Oraciones
SEMANA 4		Web-SAM	Textbook	Practice
3 de Febrero	ESTRUCTURA 13.1 p452 Subjunctive with verbs of emotion Actividades 3-4	Estructura 13.1 Workbook #1, 3 Lab Manual #1	Prepararse para la prueba  Estructura 13.3 Leer p460-463	Estructura 13.3 ¡Inténtalo! Completar El lago
	ESTRUCTURA 13.2 p456 <i>Subjunctive w/doubt, disbelief &amp; denial</i> Actividades 2, 4	Estructura 13.2 Workbook #3 Lab Manual #1, 3		
5 de Febrero	<b>PRUEBA 2: Lección 13</b>  ESTRUCTURA 13.3 p460 <i>Subjunctive with conjunctions</i> Actividades 2, 4-5	Estructura 13.3 Workbook #1, 3 Lab Manual #2-3	Imprimir COMPOSICIÓN 1 Handout (Blackboard) ↓ Complete all activities in <i>Antes de escribir</i> (p 1-2)	
7 de Febrero	<b>BB Composición 1</b> <b>Escribir una carta o un artículo (in-class writing - NO MAKE UPS)</b> Write at least half the draft		Acabar el borrador de la Composición 1  Ortografía Leer p449  Cultura Leer p450-451	



EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 5		Web-SAM	Textbook	Practice
10 de Febrero	ORTOGRAFÍA p449 <i>Los signos de puntuación</i>		En pantalla Leer p. 470	En pantalla: Ver Edenor Elegir
	CULTURA p450 <i>Los Andes se mueven!</i> <b>Turn in Comp1 DRAFT</b>		Panorama Leer p472-473 Imprimir L13 PANORAMA Handouts (Blackboard)	Panorama Las notas culturales... El mapa y los datos...
12 de Febrero	PANORAMA: Colombia p472 Panorama handout			Estructura Repaso (13.1-13.3)
	VIDEO PANORAMA <i>Video Panorama handout</i>			Contextos Repaso Escuchar Ahora escucha Escoger
14 de Febrero	REPASO de Lección 13		Prepararse para el examen	
SEMANA 6		Web-SAM	Textbook	Practice
17 de Febrero	<b>EXAMEN 2: Lección 13</b>		En pantalla Leer p. 502	En pantalla: Ver Cruzar 9 de Julio
	<b>(Return DRAFT to students)</b>		Panorama Leer p504-505 Imprimir L14 PANORAMA Handouts (Blackboard)	Ordenar ¿Cierto o falso? Panorama ¿Qué aprendiste? Las notas culturales... El mapa y los datos...
19 de Febrero	PANORAMA: Venezuela p504 <i>Panorama handout</i>		Vocabulario Estudiar p476-479	Contextos L14 Escuchar ¿Quién la hizo? Seleccionar Completar
	VIDEO PANORAMA <i>Video Panorama handout</i>			
21 de Febrero	<i>Lección 14 - En la ciudad</i> CONTEXTOS p476 Actividades 5, 7-9	Contextos L14 Workbook #1, 3, 5 Lab Manual #1-2	Estructura 14.1 Leer p486-489 Estructura 14.2 Leer p490-492	Estructura 14.1 ¡Inténtalo! Completar ¿Indicativo o subj.? Estructura 14.2 ¡Inténtalo! Completar Mandatos

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 7		Web-SAM	Textbook	Practice
24 de Febrero	ESTRUCTURA 14.1 p486 <i>Subjunctive in adjective clauses</i> Actividades 4, 6	Estructura 14.1 Workbook #1-2 Lab Manual #1	Estructura 14.3 Leer p493-495  Prepararse para la prueba	Estructura 14.3 ¡Inténtalo! Completar Escribir
	ESTRUCTURA 14.2 p490 <i>'Nosotros/as' commands</i> Actividades 2-4	Estructura 14.2 Workbook #1-2 Lab Manual #1, 4	<b>Submit Comp1 FINAL to SafeAssign by 2/25 11.59pm</b>	
26 de Febrero	<b>PRUEBA 3: Lección 14</b>	Estructura 14.3 Workbook #1-2, 4 Lab Manual #1, 3		
	ESTRUCTURA 14.3 p493 <i>Past participles used as adjectives</i> Actividades 2, 4-5  <b>Turn in Comp1 graded draft</b>			
28 de Febrero	REPASO de Lección 14		Prepararse para el examen	Estructura Repaso (14.1-14.3) Contextos Repaso Escuchar Ahora escucha Descripciones
SEMANA 8		Web-SAM	Textbook	Practice
3 de Marzo	<b>EXAMEN 3: Lección 14</b>		Vocabulario Estudiar p508-511	Contextos L15 Escuchar Seleccionar Identificar Combinar Escoger
5 de Marzo	<i>Lección 15 - El bienestar</i> CONTEXTOS Actividades 5-8  <b>(Return FINAL to students)</b>	Contextos L15 Workbook #1-2, 4-5 Lab Manual #1-2	Estructura 15.1 Leer p518-521  Estructura 15.2 Leer p522-524	Estructura 15.1 ¡Inténtalo! Completar Conversación Estructura 15.2 ¡Inténtalo! Completar Seleccionar
7 de Marzo	ESTRUCTURA 15.1 p518 <i>The present perfect</i> Actividades 2-4	Estructura 15.1 Workbook #1, 4 Lab Manual #4	Prepararse para la prueba	Estructura 15.3 ¡Inténtalo! Completar
	ESTRUCTURA 15.2 p522 <i>The past perfect</i> Actividades 2-3	Estructura 15.2 Workbook #1-2 Lab Manual #1	Estructura 15.3 Leer p525-527	

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 9		Web-SAM	Textbook	Practice
10 de Marzo	<b>PRUEBA 4: Lección 15</b> ESTRUCTURA 15.3 p525 <i>The present perfect subjunctive</i> Actividades 2-4	Estructura 15.3 Workbook #1-2 Lab Manual #1	Imprimir COMPOSICIÓN 2 Handout (Blackboard) ↓ Complete all activities in <i>Antes de escribir</i> (p 1-2)	
12 de Marzo	<b>BB Composición 2</b> <b>El bienestar</b> <b>(in-class writing - NO MAKE UPS)</b> Write at least half the draft		Acabar el borrador de la Composición 2  Ortografía Leer p515  Cultura Leer p516-517	
14 de Marzo	ORTOGRAFÍA p515 <i>Las letras B y V</i> CULTURA p516 <i>Spas naturales</i> <b>Turn in Comp2 DRAFT</b> <b>MIDTERM grades available</b> <b>on BlackBoard &amp; Banner</b>		En pantalla Leer p534-536  Panorama Leer p538-539  Imprimir L15 PANORAMA Handouts (Blackboard)	En pantalla: Ver Iker pelos Escoger ¿Cierto o falso?  Panorama Las notas culturales... El mapa y los datos...
SEMANA 10		Web-SAM	Textbook	Practice
17 de Marzo	PANORAMA: Bolivia p538 Panorama handout  VIDEO PANORAMA Video Panorama handout			Estructura Repaso (15.1-15.3) Contextos Repaso Escuchar ¿Cierto o falso?
19 de Marzo	REPASO de Lección 15		Prepararse para el examen	
21 de Marzo	<b>EXAMEN 4: Lección 15</b>  <b>(Return DRAFT to students)</b>  <b>LAST DAY TO WITHDRAW</b>			

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 11		Web-SAM	Textbook	Practice
24 de Marzo	Spring Break No hay clase			
26 de Marzo	Spring Break No hay clase			
28 de Marzo	Spring Break No hay clase		Vocabulario Estudiar p542-545	Contextos L16 Escuchar ¿Cierto o falso? Escoger Seleccionar
SEMANA 12		Web-SAM	Textbook	Practice
31 de Marzo	<i>Lección 16 - El mundo del trabajo</i> CONTEXTOS p542 Actividades 5-8	Contextos L16 Workbook #3-5 Lab Manual #1	Estructura 16.1 Leer p552-555	Estructura 16.1 ¡Inténtalo! Completar Horóscopo
2 de Abril	ESTRUCTURA 16.1 p552 <i>The future</i> Actividades 1-2, 4-5	Estructura 16.1 Workbook #2, 4 Lab Manual #1, 4	Prepararse para la prueba  Estructura 16.3 Leer p558-561	Estructura 16.3 ¡Inténtalo! Diálogos Completar Oraciones
4 de Abril	<b>PRUEBA 5: Lección 16</b> ESTRUCTURA 16.3 p558 <i>The past subjunctive</i> Actividades 3-4	Estructura 16.3 Workbook #1, 3-4 Lab Manual #1	En pantalla Leer p568-570 Panorama Leer p574-575  <b>Submit Composition 2 FINAL to SafeAssign by 4/6 11.59pm</b>	En pantalla: Ver La leyen. del espantapájaros Preguntas  Panorama Las notas culturales... El mapa y los datos...

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 13		Web-SAM	Textbook	Practice
7 de Abril	PANORAMA: Rep. Dominicana p574 Panorama handout  VIDEO PANORAMA <i>Video Panorama handout</i>  <b>Turn in Comp2 graded draft</b>			Estructura Repaso (16.1, 16.3) Contextos Repaso Escuchar Servicios
9 de Abril	REPASO de Lección 16		Prepararse para el examen	
11 de Abril	<b>EXAMEN 5: Lección 16</b>		Prepararse para examen oral	
SEMANA 14		Web-SAM	Textbook	Practice
14 de Abril	<b>Opción 1 de EXAMEN ORAL</b> Horario T.B.D.		Prepararse para examen oral	
16 de Abril	<b>Opción 2 de EXAMEN ORAL</b> Horario T.B.D.		Prepararse para examen oral	
18 de Abril	<b>Opción 3 de EXAMEN ORAL</b> Horario T.B.D.		Vocabulario Estudiar p578-581	Contextos L17 ¿Cierto o falso? Artistas Completar Elegir

EN CLASE		TAREA (complete before 11:59 PM the night before the next class)		
SEMANA 15		Web-SAM	Textbook	Practice
21 de Abril	<p>Lección 17 - Un festival de arte</p> <p>CONTEXTOS p578</p> <p>Actividades 5-7, 9</p> <p>(Return FINAL to students)</p>	<p>Contextos L17</p> <p>Workbook #1-4</p> <p>Lab Manual #1-2</p>	<p>Estructura 17.1</p> <p>Leer p588-591</p>	<p>Estructura 17.1</p> <p>¡Inténtalo!</p> <p>De viaje</p> <p>Completar</p>
23 de Abril	<p>ESTRUCTURA 17.1 p588</p> <p><i>The conditional</i></p> <p>Actividades 2-3, 5</p>	<p>Estructura 17.1</p> <p>Workbook #1-4</p> <p>Lab Manual #1, 4</p>	<p>Prepararse para la prueba</p> <p>Estructura adicional 18.1</p> <p>Leer Si clause Handout</p> <p>Imprimir Si clauses Handout (Blackboard)</p>	<p>Estructura adicional 18.1</p> <p>Emparejar</p>
25 de Abril	<p><b>PRUEBA 6: Lección 17</b></p> <p>ESTRUCTURA ADICIONAL 18.1 Handout</p> <p><i>Si clauses</i></p>	<p>Estructura adicional 18.1</p> <p>Workbook #1-2, 4</p>	<p>En pantalla</p> <p>Leer p. 604</p> <p>Panorama</p> <p>Leer p608-609</p> <p>Imprimir L17 PANORAMA Handouts (Blackboard)</p>	<p>En pantalla: Ver Lo que me prende: Piano</p> <p>Indicar</p> <p>Completar</p> <p>Panorama</p> <p>¿Qué aprendiste?</p> <p>Las notas culturales...</p> <p>El mapa y los datos...</p>
SEMANA 16		Web-SAM	Textbook	Practice
28 de Abril	<p>PANORAMA: Honduras p608</p> <p>Panorama handout</p> <p>VIDEO PANORAMA</p> <p>Video Panorama handout</p>			<p>Estructura Repaso (17.1)</p> <p>Contextos Repaso</p>
30 de Abril	<p>REPASO de Lección 17</p>		<p>Prepararse para el examen</p>	
2 de Mayo	<p><b>EXAMEN 6: Lección 17</b></p> <p>This is the last exam. There are no exams during finals week.</p>			